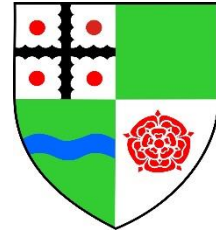


Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris
239A Preston Road, Clayton-le-Woods, Chorley, PR6 7PY
Telephone: 01257 264854
Mobile: 07715 637345

Email: clerk@claytonlewoodsparishcouncil.org.uk
www.claytonlewoodsparishcouncil.org.uk



19th August 2022

Dear Councillor,

You are hereby summoned to attend the Extraordinary Meeting of the Parish Council to be held on Tuesday 23rd August 2022 at **6.30pm** at the Parish Council Community Meeting Room/Office 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

Please do remember your documents and or iPads/Laptops as no spare copies will be available.

Yours sincerely,

A handwritten signature in blue ink that reads "P Gabbott".

Mr Peter Gabbott
Chairman of the Council



Agenda

- 1. To receive and accept apologies**
- 2. Declaration of Interest**
- 3. To consider the exclusion of Press & Public in relation to the below item. (Confidentiality)**
- 4. To appoint a temporary clerk (G. Mason) for a period of a 5 weeks based on no more than 16 hours per week at a rate of £13.75ph. (Total Expenditure: £1100.00)**
- 5. To delegate authority to the Management Committee to monitor and review the clerk situation and to extend the above item or appoint another temporary clerk. (Total Expenditure: £1600.00)**
- 6. Date for Next Meetings**

The next full parish council meeting is proposed to be held on Monday 19th September 2022 at 7.30pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

Committee Meeting /WG Schedule

- Communications Committee Meeting Wednesday 7th September 2022 at 7pm at Clayton le Woods Parish Council Meeting Rooms/Office, 239a Preston Road, Clayton le Woods, Chorley, PR6 7PY.
- Environment Committee Meeting to be arranged